

Spotswood Public Library
Board of Trustees Meeting

Monday, July 28, 2025

Next Meeting: Monday, September 22,

PRESENT: Kara Gilbert, Director, Anne Wallace, Michele Petosa, Recording Secretary, Linda Chay, Christine Francisco, Carol Farley, Sue Zohovetz, Superintendent Jeffrey Bicsko, and Mary Leaver. Absent – Diane Barlow. Guest Councilwoman: Dawn Schwartz, Terry Pepka, and stuffed animal friends.

The meeting was called to order by Mary Leaver at 7:02 p.m. Ms. Leaver announced that the Open Public Meeting Act had been complied with, and a quorum was present.

Superintendent Jeffrey Bicsko was introduced to the board.

COMMITTEE REPORTS: Councilwoman Schwartz – Final borough budget still pending with possible August approval. Ms. Schartz discussed a Monmouth County Author for possible future program.

Friends of the Library: Terry Pepka – Membership drive will occur in October.

DIRECTOR'S REPORT AND STATISTICS: The 2022 Audit is complete. 2023 audit to begin. Strategic Plan Committee to meet in August. Summer Reading Program is doing well, but no show after registration is an issue. The Library will participate in Oktoberfest. The library phone system will upgrade as soon as the borough's upgrade is complete.

MINUTES: Anne Wallace made a motion to accept the June minutes. Carol Farley seconded. The vote was accepted unanimously with abstention by Superintendent Bicsko.

FINANCIAL REPORT: Carol Farley reviewed the June 2025 bills. Carol Farley made a motion to pay \$14,184.43 for the June bills. Mary Leaver seconded. The vote was accepted unanimously. SMM was \$828.65 for the month of June and year-to-date was \$2,331.34.

IMPORTANT DATES: The August meeting is cancelled. The next meeting is September 22, 2025. Summer Reading Program Winner reception scheduled for September 30, 2025 at 6:00 p.m. Anne Wallace made a resolution 2025-10 that Director Finnegan be authorized to pay the August bills in the Boards absence. Carol Farley seconded. The vote passed unanimously.

OLD BUSINESS: Carol Farley made a motion to accept the revised Circulation Policy. Anne Wallace seconded. The vote was unanimously accepted.

NEW BUSINESS: The director presented the quote for the AWE Learning Center. The product will be purchased. Air duct cleaning quotes are pending. The Library will participate in the Library Speaker Consortium – a service for virtual author talks, live or archived, with remote access. The 2022 Final Audit was presented and accepted. A copy will be filed with the borough.

ADDITIONAL COMMENTS: None

PUBLIC COMMENTS: None

Anne Wallace made a motion to end the regular session at 8:28 p.m. Sue Zohovetz seconded. The vote was unanimously accepted.

Respectfully submitted,

Michele Petosa

Recording Secretary