

Spotswood Public Library
Board of Trustees Meeting

Monday, June 23, 2025

Next Meeting: Monday, July 28, 2025

PRESENT: Kara Gilbert, Director, Anne Wallace, Linda Chay, Carol Farley, Sue Zohovetz, and Mary Leaver.
Absent: Diane Barlow, Christine Francisco, Michele Petosa, Recording Secretary
Guest Councilwoman: Dawn Schwartz.

The meeting was called to order by Mary Leaver at 7:00 p.m. Ms. Leaver announced that the Open Public Meeting Act had been complied with and a quorum was present.

COMMITTEE REPORTS: Councilwoman Schwartz – There will be a public hearing on the Borough budget on 7/14. Current budget draft is online for viewing.

Friends of the Library: Anne Wallace – Next meeting will be on Thursday, June 26. There's a Dine to Donate at MJ's on July 7th. Currently collecting donations for Alice's Cup.

DIRECTOR'S REPORT AND STATISTICS: Second quarter's check received from Borough. Donation received from VFW before their closing. HVAC passed inspections. Summer Reading has started. Library and schools working on collaborative summer reading program. One staff member currently on leave.

MINUTES: Anne Wallace made a motion to accept the May minutes. Carol Farley seconded. The vote was accepted unanimously.

FINANCIAL REPORT: Carol Farley corrected the May 2025 bills. Anne Wallace made a motion to pay \$8,846.38 for the May bills. Sue Zohovetz seconded. The vote was accepted unanimously. Carol Farley went over the June 2025 bills. Carol made a motion to pay \$15,249.16 for the June bills. Mary Leaver seconded. The vote was accepted unanimously.
SMM was \$222.40 for the month of May and year-to-date was \$1859.91.

IMPORTANT DATES: Next Board meeting July 28, 2025.

OLD BUSINESS: The Circulation Policy revision ongoing.

NEW BUSINESS: E-waste removal proposal from Tim Cahill. Anne Wallace motioned to accept the proposal. Linda Chay seconded. The vote was unanimous.
Resolution #2025-09 to restrict \$60,000 to the Capital account was presented. Anne Wallace motioned to approve. Linda Chay seconded. The vote was unanimous.

EXECUTIVE SESSION: Anne Wallace made a motion to go into executive session at 7:43pm. Carol Farley seconded. The vote was unanimously approved. Anne Wallace made a motion to leave executive session at 7:54pm. Linda Chay seconded. The vote was unanimous.

ADDITIONAL COMMENTS: None

PUBLIC COMMENTS: None

Anne Wallace made a motion to end the regular session at 8:00 p.m. Sue Zohovetz seconded. The vote was unanimously accepted.

Respectfully submitted,

Kara Gilbert
Director