

Spotswood Public Library
Board of Trustees Meeting

Monday, May 19, 2025

Next Meeting: Monday, June 23, 2025

PRESENT: Kara Gilbert, Director, Anne Wallace, Michele Petosa, Recording Secretary, Linda Chay, Diane Barlow, Christine Francisco, Carol Farley, Sue Zohovetz, and Mary Leaver. Guest Councilwoman: Dawn Schwartz.

The meeting was called to order by Diane Barlow at 7:00 p.m. Ms. Barlow announced that the Open Public Meeting Act had been complied with and a quorum was present.

COMMITTEE REPORTS: Councilwoman Schwartz – Final borough budget to be presented at a special meeting on May 28, 2025. The municipal clerk resigned.

Friends of the Library: Anne Wallace – Jewelry sale has an additional date on May 22, 2025.

DIRECTOR'S REPORT AND STATISTICS: There were 92 responses to the Strategic Plan. HVAC plumbing and fire passed inspection. Electric still pending. Students from Immaculate Conception had final visit and scavenger hunt. Summer reading program has been set. Weeding continues. Dell equipment needs installation. Hoopla budget has been increased.

MINUTES: Diane Barlow made a motion to accept the revised April minutes. Anne Wallace seconded. The vote was accepted unanimously.

FINANCIAL REPORT: Carol Farley reviewed the May 2025 bills. Carol Farley made a motion to pay \$9,171.81 for the May bills. Diane Barlow seconded. The vote was accepted unanimously. SMM was \$225.89 for the month of April and year-to-date was \$1148.61.

IMPORTANT DATES: Next Board meetings June 23, and July 28, 2025. Foam Party for summer reading kickoff – June 24 at 4:00 p.m.

OLD BUSINESS: Diane Barlow made a motion to accept the revised Unattended Child's Policy. Linda Chay seconded. The vote was unanimously accepted.

NEW BUSINESS: The Circulation Policy needs revision.

ADDITIONAL COMMENTS: None

PUBLIC COMMENTS: None

Diane Barlow made a motion to end the regular session at 8:03 p.m. Christine Francisco seconded. The vote was unanimously accepted.

Respectfully submitted,

Michele Petosa
Recording Secretary