

Spotswood Public Library
Board of Trustees Meeting

Thursday, December 12, 2024

Next Meeting: Monday, January 27, 2025

PRESENT: Kara Gilbert, Director, Anne Wallace, Michele Petosa, Recording Secretary, Graham Peabody, Diane Barlow, and Sue Zohovetz. **Absent:** Mary Leaver, Christine Francisco, and Carol Farley. **Guest Councilwoman:** Dawn Schwartz.

The meeting was called to order by Diane Barlow at 7:02 p.m. Ms. Barlow announced that the Open Public Meeting Act had been complied with and a quorum was present.

COMMITTEE REPORTS: Councilwoman Schwartz – Reports and payments to the library are on track for next year.

Friends of the Library: The Friends' new president is Donna Mulcahy.

DIRECTOR'S REPORT AND STATISTICS: Kara Gilbert: As Governor Murphy signed the Freedom to Read Act on December 19, 2024, the board will continue to review current policies in the new year to ensure compliance. Final estimates for new HVAC unit pending. Current programs have been well received. The new staff hire will begin in January. STELLA training continues.

MINUTES: Diane Barlow made a motion to accept the November minutes. Anne Wallace seconded. The vote was accepted unanimously.

FINANCIAL REPORT: The November 2024 bills were reviewed. Anne Wallace a made a motion for resolution #2024-13 to pay \$2,858.31 for the November bills. Sue Zohovetz seconded. The vote was accepted unanimously. SMM was \$227.18 for the month of November; year-to-date was \$2,514.97.

IMPORTANT DATES: Next Board meetings January 27, February 24, 2025.

OLD BUSINESS: Anne Wallace made a motion to accept the amended By-Laws of the Board. Diane Barlow seconded. The vote was unanimously accepted.

NEW BUSINESS:

- The board treasurer will report on finances beginning in January 2025.
- Board members will inform director of current appointment end dates.
- The director will collaborate with the contact for UES to gather utilities information.

ADDITIONAL COMMENTS: None

PUBLIC COMMENTS: None

Diane Barlow made a motion to end the regular session at 7:29 p.m. Anne Wallace seconded. The vote was unanimously accepted.

Respectfully submitted,

Michele Petosa
Recording Secretary