

Spotswood Public Library
Board of Trustees Meeting

Thursday, October 10, 2024

Next Meeting: Thursday, November 14, 2024

PRESENT: Kara Gilbert, Director, Anne Wallace, Michele Petosa, Recording Secretary, Carol Farley, Mary Leaver, Christine Francisco (late), and Sue Zohovetz. **Absent:** Graham Peabody, Diane Barlow, and Guest Councilwoman: Dawn Schwartz.

The meeting was called to order by Mary Leaver at 7:03 p.m. Ms. Leaver announced that the Open Public Meeting Act had been complied with and a quorum was present.

COMMITTEE REPORTS: Councilwoman Schwartz in absentia – reminder about the upcoming council breakfast on October 13, 2024.

Friends of the Library: Anne Wallace. The Friends are searching for a new president and hope to have a Dine-to-Donate soon at Gennaro's.

DIRECTOR'S REPORT AND STATISTICS: Kara Gilbert – The 2025 budget is pending. The external door has been repaired for now. Bulk pickup is scheduled for the shed; cleaning continues. Fall programs have begun. Rearranged Storytime programs are doing very well. Chet has returned for custodial/maintenance work. Next year's meeting dates to be set at the November meeting. HVAC issues still being addressed.

MINUTES: Mary Leaver made a motion to accept the September minutes. Anne Wallace seconded. The vote was accepted unanimously.

FINANCIAL REPORT: The September 2024 bills were reviewed. Carol Farley made a motion for resolution #2024-11 to pay \$9307.98 for the September bills. Anne Wallace seconded. The vote was accepted unanimously. SMM was \$107.55 for the month of September; year-to-date was \$2151.20.

PERSONNEL: None

OLD BUSINESS: Discussion continues on the Unattended Children's Policy.

NEW BUSINESS: The Director will be sending a letter to the borough requesting quarterly payments and ability to see balances.

IMPORTANT DATES: Next Board meetings November 14 and December 12, 2024. The library will be closed on December 31, 2024.

ADDITIONAL COMMENTS: None

PUBLIC COMMENTS: None

Christine Francisco made a motion to end the regular session at 8.36p.m. Carol Farley seconded. The vote was unanimous.

Respectfully submitted,

Michele Petosa
Recording Secretary