

Spotswood Public Library
Board of Trustees Meeting

Thursday, September 12, 2024

Next Meeting: Thursday, October 10, 2024

PRESENT: Debra Carmody for Director, Anne Wallace, Michele Petosa, Recording Secretary, Carol Farley, Diane Barlow, and Sue Zohovetz. **Absent:** Kara Gilbert, Director, Graham Peabody, Christine Francisco, and Mary Leaver. Guest Councilwoman Dawn Schwartz

The meeting was called to order by Diane Barlow at 7:00 p.m. Ms. Barlow announced that the Open Public Meeting Act had been complied with and a quorum was present.

COMMITTEE REPORTS: Councilwoman Schwartz will work with the CFO and Director to ensure quarterly payment and monthly financial statement process in place.

Friends of the Library: Sue Zohovetz - Meeting next week.

DIRECTOR'S REPORT AND STATISTICS: Debra Carmody – Carol Farley and Sue Zohovetz volunteered to be additional members on the Strategic Planning Committee. Shed decluttering continues; bulk pick up pending. Successful Summer Reading Program ended. Fall programs beginning with Cookies with Mrs. Claus, Mini therapy horse, Shipwrecks of NJ, Astronomy After Hours to name a few. The library will participate in Oktoberfest. Two Monroe HS juniors asked to start a Chapters for Change program. Profits to be donated to a nonprofit of their choice. Starlink Cellular increase on hold for final budget. Purchase of an additional AWE machine needs discussion.

MINUTES: Carol Farley made a motion to accept the August minutes. Diane Barlow seconded. The vote was accepted unanimously.

FINANCIAL REPORT: The August 2024 bills were reviewed. Diane Barlow a made a motion for resolution **#2024-10** to pay \$10,203.47 for the August bills. Anne Wallace seconded. The vote was accepted unanimously. SMM was \$736.72 for the month of August; year-to-date was \$2043.65.

PERSONNEL: None

OLD BUSINESS: Discussed in Director's report.

NEW BUSINESS: New cleaning service needed due to resignation of current provider. The board will review the Policy for Children Under 12. The current policy has been posted on social media and handed out to patrons.

IMPORTANT DATES: Next Board meetings October 10, and November 14, 2024

ADDITIONAL COMMENTS: None

PUBLIC COMMENTS: None

Diane Barlow made a motion to end the regular session at 7:35 p.m. Anne Wallace seconded. The vote was unanimous.

Respectfully submitted,

Michele Petosa
Recording Secretary