

Spotswood Public Library
Board of Trustees Meeting

Thursday, August 8, 2024

Next Meeting: Thursday, September 12, 2024

PRESENT: Kara Gilbert, Director, Michele Petosa, Recording Secretary, Carol Farley, Diane Barlow, Sue Zohovetz, and Mary Leaver. **Absent:** Graham Peabody, Christine Francisco, and Anne Wallace. Guest Councilwoman Dawn Schwartz

The meeting was called to order by Mary Leaver at 7:02 p.m. Ms. Leaver announced that the Open Public Meeting Act had been complied with and a quorum was present.

COMMITTEE REPORTS: Councilwoman Schwartz – Councilwoman met with new CFO Dhishawn Kemp; budget line was adjusted to be in compliance. Monthly statements to the director pending.

Friends of the Library: Sue Zohovetz - Socks and school supplies sent to St. Peters. A \$150 check was donated from the Friends. Funds from recent Dine To Donate programs pending.

DIRECTOR'S REPORT AND STATISTICS: Kara Gilbert - Draft of 2021 audit finalized. . STELLA issues still being resolved. Shed decluttering continues. Strategic plan needs updating. Summer Reading Program extraordinarily successful to date. Fall programs are being finalized - Cookies with Mrs. Claus, Mini therapy horse, Shipwrecks of NJ to name a few.

MINUTES: Diane Barlow made a motion to accept the July minutes. Carol Farley seconded. The vote was accepted unanimously.

FINANCIAL REPORT: The July 2024 bills were reviewed. Diane Barlow a made a motion for resolution #2024-9 to pay \$7,986.77 for the July bills. Mary Leaver seconded. The vote was accepted unanimously. SMM was \$334.59 for the month of July; year-to-date was \$1306.93.

PERSONNEL: None

OLD BUSINESS: 2021 Audit finalized, and all is in order.

NEW BUSINESS: The board will pay for the upcoming 2022 and 2023 audits in the amounts of \$3,300 and \$3,400, respectively. The board will pay \$485 to Starlink Cellular Communicator for upgrades to the security system infrastructure. The board will pay \$3,200 for the newest AWE Learning Center for the Children's Area.

IMPORTANT DATES: Next Board meetings September 12 and October 10, 2024

ADDITIONAL COMMENTS: None

PUBLIC COMMENTS: None

Diane Barlow made a motion to end the regular session at 7:35 p.m. Sue Zohovetz seconded. The vote was unanimous.

Respectfully submitted,

Michele Petosa
Recording Secretary