

Spotswood Public Library
Board of Trustees Meeting

Thursday, July 11, 2024

Next Meeting: Thursday, August 8, 2024

PRESENT: Kara Gilbert, Director, Michele Petosa, Recording Secretary, Carol Farley, Diane Barlow, Christine Francisco, and Mary Leaver. Guest: Non. Absent: Graham Peabody, Anne Wallace, and Sue Zohovetz.

The meeting was called to order by Mary Leaver at 7:04 p.m. Ms. Leaver announced that the Open Public Meeting Act had been complied with and a quorum was present.

COMMITTEE REPORTS: Councilwoman Schwartz – Absent

Friends of the Library: Socks and school supplies to be collected. Book talk on September 10 at 6:30. Next Friends meeting August 8, 2024 at 2:30.

DIRECTOR'S REPORT AND STATISTICS: Kara Gilbert - Draft of 2021 audit received. LMxAC is now Stella, reported issues being resolved. Card renewals have increased due to new tracking technology. Rehoming of shed items has begun. Summer Reading Kick out has started. The director and a staff member attended Spark in the Park. The substitute staff member has been onboarded. Statistics were reviewed, with some amounts pending new system.

MINUTES: Diane Barlow made a motion to accept the June minutes. Christine Francisco seconded. The vote was accepted unanimously.

FINANCIAL REPORT: The June 2024 bills were reviewed. Diane Barlow a made a motion for resolution #2024-8 to pay \$10,034.19 for the June bills. Carol Farley seconded. The vote was accepted unanimously. SMM was \$126.20 for the month of June; year-to-date was \$972.34.

PERSONNEL: None

OLD BUSINESS: The KDI Quote was accepted for the printer/copier. The RDK quote was accepted for the bathroom floor cleaning.

NEW BUSINESS: Copier lease – table for additional information.

IMPORTANT DATES: Next Board meeting August 8, 2024

ADDITIONAL COMMENTS: None

PUBLIC COMMENTS: None

EXECUTIVE SESSION: Carol Farley made a move to go into executive session at 7:33. Diane Barlow seconded. The vote was unanimous. Diane Barlow made a motion to end the executive session at 7:50 p.m. Carol Farley seconded. The vote was unanimous.

Diane Barlow made a motion to end the regular session at 7:52 p.m.
Mary Leaver seconded. The vote was unanimous.

Respectfully submitted,

Michele Petosa
Recording Secretary