

Spotswood Public Library
Board of Trustees Meeting

Thursday, June 13, 2024

Next Meeting: Thursday, July 11, 2024

PRESENT:, Kara Gilbert, Director, Michele Petosa, Recording Secretary, Carol Farley, Diane Barlow, Anne Wallace, Christine Francisco, Mary Leaver (late), and Sue Zohovetz. Guest Councilwoman Dawn Schwartz and Terry Pepka. Absent: Graham Peabody.

The meeting was called to order by Diane Barlow at 7:05 p.m. Ms. Barlow announced that the Open Public Meeting Act had been complied with and a quorum was present.

There was a presentation by SomeArchitects regarding the front building façade.

COMMITTEE REPORTS: Councilwoman Schwartz – Collaboration with borough improving. Spark in the Park will be held at Immaculate Conception on July 5. Drone Show coming soon. Car Show Saturday, June 15, 2024 with food truck and DJ.

Friends of the Library: Terry Pepka – Reminder, Wheaton Arts Museum pass available for 2 adults/2 children from April through December. Friends are looking into Morven Museum and Garden Pass in Princeton. New Dine to Donate on August 13, 2024 at Scoop to my Lou from 12 to closing. The Friends donated 5 summer reading program raffle baskets.

DIRECTOR'S REPORT AND STATISTICS: Kara Gilbert - Draft of 2024 audit received. LMxAC is now Stella. Anne Wallace made motion for resolution #2024-06 to move \$40,000 to the capital account. Diane Barlow seconded. The vote passed unanimously. Gilbert is looking into the process of recycling old PCs with the borough. There was a discussion of part time wages based on the Personnel Committee meeting. The director may hire and additional staff to cover summer hours. Hoopla funding will be adjusted due to volume. Reallocation of funds to appropriate lines to occur. Current stats were reviewed.

MINUTES: Anne Wallace made a motion to accept the May minutes. Carol Farley seconded. The vote was accepted unanimously.

FINANCIAL REPORT: The May 2024 bills were reviewed. Christine Francisco a made a motion for resolution #2024-7 to pay \$6,864.57 for the May bills. Diane Barlow seconded. The vote was accepted unanimously. SMM was \$93.36 for the month of May; year-to-date was \$846.14.

PERSONNEL: None

OLD BUSINESS: None

NEW BUSINESS: Copier lease – table for additional information.

IMPORTANT DATES: Next Board meetings 11, and August 8, 2024..

ADDITIONAL COMMENTS: None

PUBLIC COMMENTS: None

EXECUTIVE SESSION: None.

Diane Barlow made a motion to end the regular session at 8:08 p.m.
Sue Zohovetz seconded. The vote was unanimous.

Respectfully submitted,

Michele Petosa
Recording Secretary