

Spotswood Public Library
Board of Trustees Meeting

Thursday, March 21, 2024

Next Meeting: Thursday, April 18, 2024

PRESENT: Debra Carmody, Interim Director, Michele Petosa, Recording Secretary, Carol Farley, Diane Barlow, Anne Wallace, Mary Leaver, Christine Francisco, Sue Zohovetz. Absent: Graham Peabody and Guest: Councilwoman Dawn Schwartz and Terry Pepka.

The meeting was called to order by Mary Leaver at 7:02 p.m. Ms. Leaver announced that the Open Public Meeting Act had been complied with and a quorum was present.

COMMITTEE REPORTS: Councilwoman Schwartz - According to borough administrator Umba, the budget is to be presented at the April 22, 2024 meeting.

Friends of the Library: Terry Pepka – Dine to Donate flyer for April 16, 2024 at MJ's pending. Tickets for *Steel Magnolias* at Playhouse 56 will be available shortly. Thirteen (13) tickets remain for the 2:00 p.m. show for \$27/ticket.

DIRECTOR'S REPORT AND STATISTICS: The interim director submitted the three state reports. The new director will be advised of the water and gutter issue. Electric estimates are needed before the new circulation desk can be installed. The library may be closed for 4 days during installation/renovation. Sign up for solar glasses and craft kits for the eclipse begins March 25 for Spotswood Library card holders.

MINUTES: Diane Barlow made a motion to accept the January minutes as revised. Carol Farley seconded. Diane Barlow made a motion to accept the February minutes. Christine Francisco seconded. The vote was unanimous to accept.

FINANCIAL REPORT: The February 2024 bills were reviewed. Anne Wallace made a motion for resolution #2024-3 to pay \$6,155.66 for the February bills. Diane Barlow seconded. The vote was accepted unanimously. SMM was \$165.35 for the month of February; year-to-date was \$375.18.

PERSONNEL: None

OLD BUSINESS: None

NEW BUSINESS: The architect schematics for the front of the library were discussed. Further discussion will occur in April. The Board also decided to reopen access through the front door.

IMPORTANT DATES:

- Next Board meetings April, 18 and May 16, 2024.

ADDITIONAL COMMENTS: None

PUBLIC COMMENTS: None

EXECUTIVE SESSION: None.

Diane Barlow made a motion to end the regular session at 8:03 p.m.
Christine Francisco seconded. The vote was unanimous.

Respectfully submitted,

Michele Petosa
Recording Secretary