

Spotswood Public Library
Board of Trustees Meeting

Thursday, April 18, 2024

Next Meeting: Thursday, May 16, 2024

PRESENT: Debra Carmody, Interim Director, Kara Gilbert, new Director, Michele Petosa, Recording Secretary, Carol Farley, Diane Barlow, Anne Wallace, Mary Leaver, Graham Peabody, and Sue Zohovetz. Absent: Christine Francisco and Guest: Councilwoman Dawn Schwartz and Terry Pepka.

The meeting was called to order by Mary Leaver at 7:00 p.m. Ms. Leaver announced that the Open Public Meeting Act had been complied with and a quorum was present.

COMMITTEE REPORTS: Councilwoman Schwartz – The following are on the borough's bill list for April - \$68,987.60 for the 2023 reserve and \$40,000 for the first quarter payment.

Friends of the Library: Terry Pepka – Dine to Donate at MJ's amount earned pending. Otilla's Café will be selling cookies in May. All profits will be given to the Friends. One Ticket remains for Steel Magnolias as Playhouse 22.

DIRECTOR'S REPORT AND STATISTICS: Kara Gilbert, the new library director, started April 15, 2024. Four estimates were received for the electric work needed for the new circulation desk. A vendor was selected. Anne Wallace made a motion to close the library April 29-May 4, 2024 so the electric and desk installation can be completed. Carol Farley seconded. The vote passed unanimously. The board will invite the architects for a presentation of the front building design. Work on the rain garden by Rutgers students continues this spring. Approximately 500 solar eclipse glasses have been returned. Spotswood Library is a return point. The glasses will be shipped to underserved communities in the world. Children's spring programs have begun. Stats were reviewed.

MINUTES: Diane Barlow made a motion to accept the April minutes as revised. Mary Leaver seconded. Diane Barlow made a motion to accept the minutes of the April 8, 2024 emergency meeting regarding electric work. Carol Farley seconded. The vote was accepted unanimously.

FINANCIAL REPORT: The March 2024 bills were reviewed. Diane Barlow made a motion for resolution #2024-4 to pay \$6,553.81 for the March bills. Anne Wallace seconded. The vote was accepted unanimously. SMM was \$170.25 for the month of March; year-to-date was \$545.43

PERSONNEL: None

OLD BUSINESS: None

NEW BUSINESS: Director Gilbert discussed the email from Instant 360. The board decided not to have an inside view of the library available online.

IMPORTANT DATES:

- Next Board meetings May 16, and June 20, 2024.

ADDITIONAL COMMENTS: None

PUBLIC COMMENTS: None

EXECUTIVE SESSION: None.

Diane Barlow made a motion to end the regular session at 7:35 p.m.
Sue Zohovetz seconded. The vote was unanimous.

Respectfully submitted,

Michele Petosa
Recording Secretary