

Spotswood Public Library
Board of Trustees Meeting

Thursday, February 15, 2024

Next Meeting: Thursday, March 21, 2024

PRESENT: Debra Carmody, Interim Director, Michele Petosa, Recording Secretary, Carol Farley, Diane Barlow, Anne Wallace, Mary Leaver, and Sue Zohovetz. **Absent:** Graham Peabody and Christine Francisco. **Guest:** Councilwoman Dawn Schwartz, Terry Pepka and Betty Lonigan.

The meeting was called to order by Mary Leaver at 7:00 p.m. Ms. Leaver announced that the Open Public Meeting Act had been complied with and a quorum was present.

COMMITTEE REPORTS: Councilwoman Schwartz -No report given.

Friends of the Library: Terry Pepka – The Valentine Day program was well received. Tickets for *Steel Magnolias* at Playhouse 56 will be available shortly. Twenty (20) tickets have been reserved for the 2:00 p.m. show for \$27/ticket. The friends have received information about Senior Awards Night. The next meeting is March 14. Makers Day is scheduled for March 16 from 11-2: the Friends will be involved.

DIRECTOR'S REPORT AND STATISTICS: The interim director reviewed the requirements to complete the pending state Annual Report. The board will ask the prior director to be a consultant for this report. The library will be closed February 19, 2024. The alarm code on February 11 was discussed. Fire alarm inspection occurred on February 8, 2024. The following programs will continue and/or be scheduled: Coffee Club, yoga, meditation, matinee movies, book clubs, children's programming, Explore Pioneer life on February 24, and 'passport' making stations at Makers Day on March 16.

MINUTES: January 2024 minutes will be reviewed in March.

FINANCIAL REPORT: The January 2024 bills were reviewed. Diane Barlow a made a motion for resolution #2024-2 to pay \$4,878.60 for the January bills. Carol Farley seconded. The vote was accepted unanimously. SMM was \$209.83 for the month of January.

PERSONNEL: None

OLD BUSINESS: The interim director will check the quote for the back door.

NEW BUSINESS: Reminder – State email for new trustee training.

IMPORTANT DATES:

- Next Board meetings March 21 and April, 18, 2024.

ADDITIONAL COMMENTS: None

PUBLIC COMMENTS: None

EXECUTIVE SESSION: Diane Barlow made a motion to go into Executive Session at 7:33. Anne Wallace seconded. The vote was unanimous.

Diane Barlow made a motion to end Executive Session at 8:08 p.m. Sue Zohovetz seconded. The vote was unanimous.

Diane Barlow made a motion to end the regular session at 8:09 p.m. Sue Zohovetz seconded. The vote was unanimous.

Respectfully submitted,

Michele Petosa
Recording Secretary