

Spotswood Public Library
Board of Trustees Meeting

Thursday, October 19, 2023

Next Meeting: Thursday, November 16, 2023

PRESENT: Karin Finnegan, Director, Michele Petosa, Recording Secretary, Carol Farley, Diane Barlow, Anne Wallace, and Sue Zohovetz. Absent: Mary Leaver and Christine Francisco. Guest: Graham Peabody.

The meeting was called to order by Diane Barlow at 7:06 p.m. Ms. Barlow announced that the Open Public Meeting Act had been complied with and a quorum was present.

COMMITTEE REPORTS: Councilwoman Schwartz -No report given.

Friends of the Library: Reminder Socks and Food Drive ending soon.

DIRECTOR'S REPORT AND STATISTICS: Diane Barlow made a motion to accept the proposed 2024 holiday and board meeting dates. Sue Zohovetz seconded. The vote was unanimously in favor. The library will be open late on December 1 for staff appreciation. Diane Barlow made a motion to accept the 2024 budget as discussed. Sue Zohovetz seconded. The vote was unanimously accepted. Diane Barlow made a motion to accept the proposal from Door Jockey. Sue Zohovetz seconded. The vote was unanimously accepted. Additional quotes pending on circulation desk based on decorative accents. HVAC on hold for State Contractors. Signage tabled until façade design. Carol Farley made a motion to move forward with the Rutgers Rain Garden proposal. Diane Barlow seconded. The motion passed unanimously. Almost all programs have been well attended. Olaf's Frozen Adventure on December 18 and 'Sounds of the Season Program' on December 4, 2023.

MINUTES: Carol Farley made a motion to accept the minutes of the October 19, 2023, meeting with one edit. Diane Barlow seconded. The minutes were unanimously accepted.

FINANCIAL REPORT: The October 2023 bills were reviewed. Diane Barlow made a motion for resolution #2023-14 to pay \$5,314.61 for the October bills. Sue Zohovetz seconded. The vote was accepted unanimously. SMM was \$283.86 for October and \$2068.04 year to date.

PERSONNEL: None

NEW BUSINESS: Diane Barlow made a motion to cancel the December 21, 2023 board meeting. Sue Zohovetz seconded. The vote passed unanimously.

IMPORTANT DATES:

- Next Board meetings January 18 and February 15, 2024.

ADDITIONAL COMMENTS: None

PUBLIC COMMENTS: None

EXECUTIVE SESSION: None

Diane Barlow made a motion to end the regular session at 7:35 p.m.
Sue Zohovetz seconded. The vote was unanimous.

Respectfully submitted,

Michele Petosa
Recording Secretary