

Spotswood Public Library
Board of Trustees Meeting

Thursday, October 19, 2023

Next Meeting: Thursday, November 16, 2023

PRESENT: Karin Finnegan, Director, Michele Petosa, Recording Secretary, Carol Farley, Anne Wallace, Mary Leaver, Diane Barlow, Christine Francisco (late) and Sue Zohovetz. Absent: none. Guest: Councilwoman Dawn Schwartz and Terry Pepka.

The meeting was called to order by Mary Leaver at 7:00 p.m. Ms. Leaver announced that the Open Public Meeting Act had been complied with and a quorum was present.

COMMITTEE REPORTS: Councilwoman Schwartz – Councilwoman announced that the borough audit was complete.

Friends of the Library: Terry Pepka – The Friends had a meeting today. The next meeting is November 15, 2023, at 2:30 with election of new officers. Sneaker Drive will be held until the end of October, Thanksgiving Holiday Food Collection will begin October 25, Sock Collection will run November 15 to December 15, Santa Letters to begin in November with a December 1 due date and snacks and water to be supplied for a fee at movie night.

DIRECTOR'S REPORT AND STATISTICS: A third HVAC quote is needed. The architect façade rendering is pending. Circulation desk upgrade and automatic back door quotes needed. Oktoberfest was well attended with plenty of crafts and water distributed. **Diane Barlow made a motion to close the library at 2:00 p.m. on Wednesday, November 20, 2023 for the Thanksgiving Holiday.** Anne Wallace seconded. The vote passed unanimously. New signage for front of building discussed. Stats reviewed. Director Finnegan met with Spotswood NHS students regarding volunteering, no response to date. Geology workshop scheduled for October 30, 2023. Due to the success of the baby story time, an additional session may be added.

MINUTES: Anne Wallace made a motion to accept the minutes of the September 20, 2023, meeting; Diane Barlow seconded. The minutes were unanimously accepted.

FINANCIAL REPORT: The September 2023 bills were reviewed. Diane Barlow a made a motion for resolution #2023-12 to pay \$8,572.25 for the September bills. Christine Francisco seconded. The vote was accepted unanimously. SMM was \$132.15 for September and \$1,784.18 year to date.

PERSONNEL: None

NEW BUSINESS: None

IMPORTANT DATES:

- Next Board meetings November 16, and December 21, 2023.

ADDITIONAL COMMENTS: None

PUBLIC COMMENTS: None

EXECUTIVE SESSION: None

Diane Barlow made a motion to end the regular session at 7:43 p.m.
Christine Francisco seconded. The vote was unanimous.

Respectfully submitted,

Michele Petosa
Recording Secretary