

Spotswood Public Library
Board of Trustees Meeting

Thursday, April 20, 2023

Next Meeting: Thursday, May 18, 2023

PRESENT: Karin Finnegan, Director, Michele Petosa, Recording Secretary, Carol Farley, Anne Wallace, Mary Leaver (late), Diane Barlow, Christine Francisco and Sue Zohovetz. Absent: none. Guest: Teri Pepka and Councilwoman Dawn Schwartz.

The meeting was called to order by Diane Barlow at 7:02 p.m. Ms. Barlow announced that the Open Public Meeting Act had been complied with and a quorum was present. Ms. Leaver presided from Committee Reports.

COMMITTEE REPORTS: Councilwoman Schwartz – A new part time CFO has been hired. A business administrator is needed. The deadline for the budget has been extended.

Friends of the Library: Teri Pepka – Learn how to play Bunco May 2; Bunco May 12. *You're a Good Man Charlie Brown* at the Playhouse on June 11. Tickets available.

DIRECTOR'S REPORT AND STATISTICS: November disbursement still pending. Director Finnegan to attend NJLA small libraries unconference. A substitute employee may be hired. Starting July 7, the library will be open on Fridays from 10-3; new hours to be reevaluated after the summer. Statistics were reviewed, Facebook views trending upward. Pending programs include Star Wars volunteer characters, Jenkinson's penguin program, Devon's Kitchen, Kevin Woyce, PBA Books and Badges and a possible hen party. American Girl doll circulating. Makerspace materials set for lending.

MINUTES: Diane Barlow made a motion to accept the minutes of the February 16, 2023, meeting; Anne Wallace seconded. Diane Barlow made a motion to accept the minutes of March 16, 2023, meeting with one edit; Anne Wallace seconded. The minutes were unanimously accepted.

FINANCIAL REPORT: The March 2023 bills were reviewed. Diane Barlow made a motion for resolution #2023-05 to pay \$10,088.00 for the March bills. Christine Francisco seconded. The vote was unanimous to accept. SMM was \$145.85 for March and \$1038.95 year to date.

PERSONNEL: None

NEW BUSINESS: None

IMPORTANT DATES:

- Next Board meeting May 18, June 15, and July 20, 2023.
- Tree dedication for Emma Jane Decker April 29, 2023, at 11:00 a.m.

PUBLIC COMMENTS: None

EXECUTIVE SESSION: None

Carol Farley made a motion to end the regular session at 7:40 p.m.
Diane Barlow seconded. The vote was unanimous.

Respectfully submitted,

Michele Petosa
Recording Secretary