

Spotswood Public Library  
Virtual Board of Trustees Meeting

Thursday, July 17, 2020

**Next Meeting: August 7, 2020**

**PRESENT:** Anne Wallace, Diane Barlow, Carol Farley, Annamaria Faga, Emma Jane Decker, Marilyn Israel, and C. L. Quillen, Library Director. Mary Leaver excused.

Anne Wallace called the meeting to order at 3:26 p.m. Ms. Wallace announced that the Open Public Meeting Act had been complied with and a quorum was present.

**ADDITION TO AGENDA:** None

**COMMUNICATIONS:** None

**COMMITTEE REPORTS:** None

**DIRECTOR'S REPORT AND STATISTICS:** Staff returned to work on 6/24 & 6/25. Library started contactless pickup service on 7/1. Director received a scholarship to attend ARSL conference, but it has been changed to a virtual conference. The state library will pay for the director's registration and registration for one of our staff. Director went to LMxAC for a second materials swap. Public Works and a plumber came out to check on our hot water heater. Plexiglass only partially installed. Ebook usage has skyrocketed. Summer reading has been slow to get started. Online programming is getting a good response, especially Miss Erin's programs. We're offering Take and Make kits for children, tweens, and adults. C. L. is co-chairing the LMxAC Authors at Home committee. Lots of meetings!

**MINUTES:** Anna Faga made a motion to accept the June 18 minutes; Carol Farley seconded. The vote was unanimously in favor.

**FINANCIAL REPORT: Resolution #2020-21** was made by Emma Jane Decker to pay \$6288.98 for the July bill list. Carol Farley seconded. The vote was unanimously in favor.

**PERSONNEL:** N/A

**OLD BUSINESS:** Library Takeout Service plans were reviewed and updated.

**NEW BUSINESS:** Discussed reopening the library; tabled for now. Discussed staffing, lockers and a solution for disinfecting the library.

**PUBLIC COMMENTS:** N/A

**EXECUTIVE SESSION:** N/A

**ADDITIONAL COMMENTS:** August meeting date set for Friday, August 7 at 3:15 pm

Anne Wallace made a motion to end the regular session at 4:44 p.m.; Emma Jane Decker seconded. The vote was unanimous.