

Spotswood Public Library
Virtual Board of Trustees Meeting

Thursday, May 21, 2020

Next Meeting: June 4, 2020

PRESENT: Anne Wallace, Diane Barlow, Carol Farley, Annamaria Faga, Emma Jane Decker, Marilyn Israel, and C. L. Quillen, Library Director. Excused: Mary Leaver

Anne Wallace called the meeting to order at 3:17 p.m. Ms. Wallace announced that the Open Public Meeting Act had been complied with and a quorum was present.

ADDITION TO AGENDA: None

COMMUNICATIONS: None

COMMITTEE REPORTS: None

DIRECTOR'S REPORT AND STATISTICS: Public Works has arranged to have the building disinfected at no cost. Lots of Meetings. Bookdrop has been reopened. Lawn mower was serviced. There are 1,136 items currently checked out since March. 974 are owned by the Spotswood Library. Usage of e-Materials continues to rise. Library will be using ReadSquared for Summer Reading, as it is being provided free by the State Library. Friends are having a program on 6/5 on the History of the American Flag via Zoom. Summer Reading will be low key.

MINUTES: Marilyn Israel made a motion to accept the April 16, 2020 minutes; Anna Faga seconded. The vote was unanimously in favor.

FINANCIAL REPORT: Anna Faga proposed **resolution #2020-18** to pay \$2,849.32 for the May bill list. Diane Barlow seconded. The vote was unanimously in favor. The Amazon bill was overpaid due to a clerical error, so we have a credit of \$268.28 which will be applied against a future bill. Waiting to hear about the Xerox return.

PERSONNEL: N/A

OLD BUSINESS: Carol Farley made a motion to approve the policy to award compensatory time to full time employees. Marilyn Israel seconded it. All were in favor.

NEW BUSINESS: Anne Wallace made a motion to eliminate all fines on materials through 12/31/2020. Marilyn Israel seconded it. The motion passed unanimously. Anne Wallace proposed **resolution #2020-19** to purchase plexiglass Sneeze guards for the library for a total cost of \$2,622.00. Anna Faga seconded it. The resolution passed unanimously.

PUBLIC COMMENTS: N/A

EXECUTIVE SESSION: N/A

ADDITIONAL COMMENTS: N/A

Anna Faga made a motion to end the regular session at 4:58 p.m.; Marylin Israel seconded. The vote was unanimous.