

Spotswood Public Library
Virtual Board of Trustees Meeting

Thursday, April 16, 2020

Next Meeting: April 23, 2020

PRESENT: Anne Wallace, Diane Barlow, Carol Farley, Annamaria Faga, Emma Jane Decker, Marilyn Israel, and C. L. Quillen, Library Director. Excused: Mary Leaver

Anne Wallace called the meeting to order at 3:15 p.m. Ms. Wallace announced that the Open Public Meeting Act had been complied with and a quorum was present.

ADDITION TO AGENDA: None

COMMUNICATIONS: None

COMMITTEE REPORTS: None

DIRECTOR'S REPORT AND STATISTICS: Personnel committee met to discuss options for library. Director working in the library 3-4 days a week, other days from home. Online cards are being issued. Activities are being posted to Facebook multiple times each day for all ages. Staff video programs are coming soon. Reopening plans are being made. Mailbox installed. Usage of electronic resources is up. Lots of meetings taking place. Computer information pending. Staff and board attending training.

MINUTES: Diane Barlow made a motion to accept the April 2, 2020 minutes; Anna Faga seconded. The vote was unanimously in favor.

FINANCIAL REPORT: Anna Faga made a resolution #2020-15 to pay \$1,447.60 for the April 16 bills. Marilyn Israel seconded. The vote was unanimously in favor.

PERSONNEL: N/A

OLD BUSINESS: Discussion about school reopening. Discussed disinfecting the building and the computers being cleaned. Discussion about online library cards. Should Helmetta be included, as there could be a significant cost? Decision was made to only issue to people with Spotswood addresses. Diane Barlow made a motion to pay staff from April 18th through May 1st. Anne Wallace seconded. Vote was unanimous.

NEW BUSINESS: Marilyn made resolution 2020-16 to appoint a library attorney. Diane Barlow seconded. The vote was unanimous. Compensatory time for full-time staff was discussed. A policy is being drafted for review.

IMPORTANT DATES: Special board meeting April 23, 2020.

PUBLIC COMMENTS: N/A

EXECUTIVE SESSION: N/A

ADDITIONAL COMMENTS: N/A

Anne Wallace made a motion to end the regular session at 4:30 p.m.; Marylin Israel seconded. The vote was unanimous.