

Spotswood Public Library
Board of Trustees Meeting

Thursday, February 20, 2020

Next Meeting: March 19, 2020

PRESENT: Anne Wallace, C. L. Quillen, Director, Michele Petosa, Recording Secretary, Marilyn Israel, Diane Barlow, Carol Farley, and Emma Jane Decker. Late: Mary Leaver (7:40 p.m.) Absent: Annamaria Faga. Guests: Terry Pepka

Anne Wallace called the meeting to order at 7:32 p.m. Ms. Wallace announced that the Open Public Meeting Act had been complied with and a quorum was present.

ADDITION TO AGENDA: None

COMMUNICATIONS: None

COMMITTEE REPORTS: Councilman Larry Kraemer- Absent, no report.

Friends of the Library: Terry Pepka

- Tickets for *Camelot* at Playhouse 22 available. Friends may partner with Jamesburg for this event.
- Chuck Hager will present a History of Spotswood on April 4, 2020
- Membership drive April 4, 2020

DIRECTOR'S REPORT AND STATISTICS: The library received a \$1000 grant from ALA and Google "Libraries Lead with Digital Skills" to provide programs for job seekers. C.L. applied for and received a grant for a mini-course "Increasing Library Access and Inclusion." C.L. will speak at IC Career Day on February 25, 2020. IC art display pending. The borough asked that the library be listed as a census support location; training needed. State annual report pending. Councilman Kraemer to speak to Helmetta Mayor. Parking lot light parts ordered. Meeting room tables should arrive in March. Weeding continues. E-book and Hoopla usage increased. Program attendance and Facebook followers increasing. Gerifit and Cross Stitch attendance dwindling. T-Mobile hotspot technology discussed, further investigation and possible WebEx needed. C.L. investigating newer summer reading program software.

MINUTES: Diane Barlow made a motion to accept the January 16, 2020 minutes; Anne Wallace seconded. The vote was unanimously in favor.

FINANCIAL REPORT: After review of the final December and February bills, Anne Wallace made a resolution #2020-11 to pay \$286.50 for the final December bill. Diane Barlow seconded. The vote was unanimously in favor. Anne Wallace made a resolution #2020-12 to pay \$6038.61 for the February bills. Marilyn Israel seconded. The vote was unanimously in favor. The SMM for January 2020 was \$734.36 with a year to date total in 2020 of \$1032.76.

PERSONNEL: N/A

OLD BUSINESS: Anne Wallace made a resolution #2020-13 to purchase 8 computers at a cost of no more than \$9000.00.

NEW BUSINESS: There is no interest in Brainfuse at this time. Gun/Code of conduct policy update pending review. Diane Barlow and Carol Farley to assist in policy revision. C.L. attended Mid-Winter ALA. Tutoring and signage discussed. There was no PSEG bill in 2020. Capital Improvement Plan revision pending.

IMPORTANT DATES: Next board meeting March 19, 2020.

PUBLIC COMMENTS: N/A

EXECUTIVE SESSION: N/A

ADDITIONAL COMMENTS: N/A

Anne Wallace made a motion to end the regular session at 9:22 p.m.; Diane Barlow seconded. The vote was unanimous.

Respectfully submitted,

Michele Petosa
Recording Secretary